지원부서 선택 및 국문이력서 작성 안내

모집기업 FNS, INC. · 모집부서 10개 · 상세 채용공고 2~5페이지

지원 전 반드시 확인하세요

Midwest Air, Cross Border FF, Seattle Warehouse 등은 이 공고에서 구분한 지원희망 부서(근무지) 명칭입니다. 한 회사(FNS, INC.)의 모집 포지션을 확인한 뒤, 희망하는 부서를 골라 주세요.

지원방법

별도로 첨부된 국문이력서에 희망부서를 직접 적어 주세요.

01 아래 모집부서 10곳 확인

02 희망 순서대로 최대 3개 선택

03 별도 국문이력서에 1~3지망 기재

국문이력서 작성 예시

1지망	Midwest Air	2지망	Seattle Warehouse	3지망	Chicago Warehouse

모집부서 및 근무조건

표에 기재된 부서명 그대로 이력서에 작성

모집부서명 (이력서 기재명)	근무지역	시급	모집	숙소 관련 지원
Midwest Air	Carson, CA	$20	1명	-
Cross Border FF	McAllen, TX	$19	1명	월 $500
South W&D / Houston Warehouse	La Porte, TX	$18	2명	-
Seattle Warehouse	Tacoma, WA	$20	1명	-
Savanah Warehouse	Garden City, GA	$19	1명	월 $500
Arizona Yard	Phoenix, AZ	$21	5명 이상	월 $500
Arizona Warehouse	Phoenix, AZ	$21	3명 이상	월 $500
Chicago Warehouse	Joliet, IL	$21	5명 이상	-
RDM FACTORY - GA Cartersville	White, GA	$21	5명 이상	공동숙소 제공
RDM W/H - GA Cartersville	White, GA	$21	1명 이상	공동숙소 제공

※ 3지망까지 모두 작성할 필요는 없습니다. 1~2개 부서만 선택해도 됩니다.

※ 상세 업무, 복리후생 및 정확한 사업장 주소는 다음 페이지의 원문 공고를 확인하세요.

FNS, INC. Open Positions

Midwest Air (1 opening)
18420 Harmon Ave., Carson, CA90746
$20/hourly

- Inbound and Outbound Coordination: Coordinate schedules and maintain records for inbound and outbound import and export cargo.
- Cargo Operations: Track the status of container, truck, and transloading operations.
- Inventory Control: Track cargo quantities and locations, and reconcile physical inventory with system records.
- Transportation Coordination: Coordinate transportation schedules and truck dispatch with trucking companies and drivers.
- Billing and Settlement: Verify warehouse handling and transportation charges, and maintain documentation for vendor payments and customer billing.
- Customer and Vendor Support: Respond to inquiries and coordinate schedules related to cargo, transportation, and warehouse operations.
- Documentation and System Maintenance: Maintain logistics documents and data in relevant systems.
- Additional Responsibilities: Assist with administrative and logistics tasks supporting Container Freight Station (CFS) operations.

Cross Border FF (1 opening)
3600 Formosa Ave. Building N, East McAllen, TX 78503
$19/hourly, $500/monthly housing support

- Coordinate with overseas agents, carriers, trucking companies, and warehouse teams to support import shipments and inland transportation.
- Assist with U.S.–Mexico cross-border transportation by coordinating shipment schedules and documentation with customs brokers and transportation providers.
- Collect and review shipping documents, including commercial invoices, packing lists, bills of lading, and air waybills, for completeness and accuracy.
- Coordinate customs clearance with licensed customs brokers and follow up on required documents and shipment release status.
- Track shipment milestones, delivery appointments, and proof of delivery, and provide timely updates to customers and relevant parties.
- Respond to routine customer inquiries and escalate shipment delays, documentation discrepancies, and other issues to the appropriate team members.
- Enter and maintain accurate shipment information, costs, and supporting documents in the internal operating system.
- Assist with customer invoicing, vendor invoice verification, accounts payable and receivable (AP/AR), and month-end closing.
- Prepare shipment status reports and communicate operational updates and pending issues to the team manager.
- Support shipment coordination and billing for key accounts and general customers across ocean, air, and inland transportation services.

South W&D / Houston Warehouse (2 openings)
2902 E 13TH ST STE 100, LA PORTE, TX 77571
$18/hourly

- Coordinate and arrange all modes of import/export services for international goods.
- Communicate with various contacts (customers, vendors, partners, etc.) in processing shipments.
- Expedite clearance and delivery to meet client's requirements.
- Maintain and compile operational information including customer/vendor profiles, quotes, and other related data.
- Provide daily activity reports to management.

Seattle Warehouse (1 opening)
475 E 19TH ST. BLDG 01 TACOMA, WA 98421
$20/hourly

- Manage EDI processes related to inbound, outbound, storage, and truckload (T/L) operations for LGE and LGCAI.
- Process driver check-ins and check-outs and complete the required documentation.
- Prepare and maintain inbound and outbound shipment lists for daily operations.
- Assist the manager with assigning daily tasks to warehouse workers and monitoring work progress.
- Support the monitoring of warehouse safety procedures and compliance with inbound and outbound processes.
- Enter, update, and maintain inbound, outbound, and inventory data using the company's internal WMS.

Savanah Warehouse (1 opening)
54 Sonny Perdue Dr. Ste# 102, Garden City, GA 31408
$19/hourly, $500/monthly housing support

- Prepare reports of transactions to facilitate billing or reviewing procedure in Export and Import and submitting it for review.
- Shadow the supervisor in managing export/import transactions, including all related activities for an assigned base of accounts.
- Receive, review, and process export and import documentation such as Waybills for each shipping in an accurate, thorough, and efficient manner, performing all functions within a strict time frame with the supervisor.
- Track and monitor specific information related to assigned activities in export and import under strict Supervision.
- Actively pursue a better understanding of export and import regulations and rules by reading handbooks and manuals.
- Learn regulatory requirements and proper documentation, including transit documents and customs clearances, for shipments to ensure that every documentation is accurately processed, distributed and released to carrier, forwarders, customers and agents in a timely manner.
- Observe the supervisor in improving operational efficiency and increase task execution compliance.
- Shadow the supervisor accessing to individual and department task assignments from the operation Department.
- Learn how to review, analyze, draft and prepare a variety of management related documents.

Benefits

- Lunch provided on Mondays, Tuesdays, and Thursdays

- 11 days of PTO (unused days paid out),13 paid holidays, and 1 floating holiday

- Life insurance

- $750 visa support payment included in the first paycheck

- Overtime pay at 1.5 times the regular hourly rate

FNS, INC. Open Positions (Project Locations)

Arizona Yard (5+ openings)
3125 W Broadway Road, Phoenix, AZ 85041
$21/hourly, $500/monthly housing support

- Utilize LMS, LLS, and TMS systems for scheduling, tracking, and operational updates.
- Maintain accurate records of dispatched shipments and update the system accordingly.
- Communicate any delays or issues promptly with the team and the customers.
- Monitor truck departures, arrivals, and loading activities in the yard.
- Provide customer service support by addressing inquiries and resolving service-related issues.
- Schedule and coordinate outbound trucking services based on customer delivery orders.
- Communicate with drivers, carriers, and logistics partners to ensure timely pick-up and delivery.
- Ensure proper loading procedures and safety compliance during dispatch operations.
- Support the yard operation team with daily tasks as needed.

Arizona Warehouse (3+ openings)
700 N 55th Ave. Phoenix, AZ 85043
$21/hourly, $500/monthly housing support

- Process inbound/outbound orders and manage inventory control.
- Update systems with information related to received freight, order processing, and shipments.
- Process customer orders on a daily basis.
- Check shipments for accuracy and generate reports on shipment results.
- Manage daily orders efficiently and delegate tasks to temp staff.
- Coordinate with co-workers and temp staff to ensure smooth warehouse operations.
- Communicate with team members and customers to ensure all daily responsibilities are completed.
- Receive daily work assignments from the supervisor.

Arizona Benefits

- Lunch provided Monday through Friday

- 11 days of PTO (unused days paid out),13 paid holidays, and 1 floating holiday

- Life insurance

- $750 visa support payment included in the first paycheck

- Overtime pay at 1.5 times the regular hourly rate

Chicago Warehouse (5+ openings)
100 W. Compass Blvd,, Joliet, IL 60436
$21/hourly

- Support daily logistics transactions and maintain inbound and outbound records in SAP EWM and/or WMS.
- Assist with quality control checks and inspections and record results accurately in the system.
- Assist with inventory counts and audits to support accurate stock records and inventory management.
- Assist with preparing and organizing logistics and inventory reports using WMS and Microsoft Excel.
- Support communication and coordination with internal teams, customers, and vendors to facilitate daily logistics operations and address routine operational issues.

Chicago Benefits

- Lunch provided on Mondays, Tuesdays, and Thursdays

- 11 days of PTO (unused days paid out),13 paid holidays, and 1 floating holiday

- Life insurance

- $750 visa support payment included in the first paycheck

- Overtime pay at 1.5 times the regular hourly rate

RDM FACTORY – GA Cartersville (5+ openings)
751 Great Valley Pkwy, White, GA 30184
$21/hourly, Company-provided shared housing

- Manage raw material inventory and process related data.
- Handle cell shipments and maintain accurate data records.
- Oversee finished goods loading operations and process associated data.
- Process direct raw material receipts and manage corresponding data.
- Monitor ingot plant inbound/outbound activities and maintain inventory data accuracy.

RDM W/H - GA Cartersville (1+ openings)
1380 Cassville White Rd Suite 100, White, GA 30184
$21/hourly, Company-provided shared housing

- Manage inbound and outbound transactions of raw materials and finished goods in the WMS.
- Maintain accurate records of all inventory movements.
- Conduct quality control inspections and input results into the system.
- Coordinate and monitor inbound/outbound and transportation schedules.
- Assist with inventory audits and provide support in overall stock management.

RDM Benefits

- Lunch provided Monday through Friday

- 11 days of PTO (unused days paid out), and 8 floating holidays

- Life insurance

- $750 visa support payment included in the first paycheck

- Overtime pay at 1.5 times the regular hourly rate